



INVITATION TO BID NO: 09-R-2208778

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING

INVITATION TO BID

REQ. AGENCY : 325000  
ALABAMA BOARD OF NURSING  
AGENCY REQ. NO. : 0932542  
T-NUMBER :  
DATE ISSUED : 08/04/09  
VENDOR NO. :  
VENDOR PHONE NO. :  
SNAP REQ. NO. : 1420955  
BUYER NAME : RAY BRESSLER

FOR: UNATTENDED BACKUP SOLUTION

BUYER PHONE NO. : (334) 242-4670-  
PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE:  
DATE: 08/17/09 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:  
DATE: 08/18/09 TIME: 2:00 PM

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION SHOULD BE PROVIDED, AS APPROPRIATE. BID RESPONSE  
MUST BE IN INK OR TYPED WITH ORIGINAL SIGNATURE AND NOTARIZATION.

1. DELIVERY: CAN BE MADE \_\_\_\_\_ DAYS OR \_\_\_\_\_ WEEKS AFTER RECEIPT OF ORDER
2. TERMS: \_\_\_\_\_(DISCOUNTS ARE TAKEN WITHOUT REGARD TO DATE OF PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE WITHIN \_\_\_\_\_ DAYS.
4. VENDOR QUOTATION REFERENCE NUMBER, IF ANY: \_\_\_\_\_  
(THIS NUMBER WILL APPEAR ON THE PURCHASE ORDER.)
5. E-MAIL ADDRESS: \_\_\_\_\_  
INTERNET WEBSITE: \_\_\_\_\_
6. GENERAL CONTRACTOR'S LICENSE NO: \_\_\_\_\_  
TYPE OF G.C. LICENSE: \_\_\_\_\_  
RETURN INVITATION TO BID:

US MAIL

COURIER

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING  
P O BOX 302620  
MONTGOMERY, AL 36130-2620

STATE OF ALABAMA  
DIVISION OF PURCHASING  
RSA UNION BUILDING  
100 N. UNION ST., SUITE 192  
MONTGOMERY, AL 36104

\*\*\*\*\* IMPORTANT NOTE: \*\*\*\*\*

BIDDERS MUST COMPLY WITH ALL "BID RESPONSE INSTRUCTIONS" ON PAGE 2, TO INCLUDE  
ITEM 7 - COPY REQUIREMENT.

SIGNATURE AND NOTARIZATION REQUIRED

I HAVE READ THE ENTIRE BID AND AGREE TO FURNISH EACH ITEM OFFERED AT THE PRICE QUOTED.  
I HERBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS IN  
RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO  
REFRAIN FROM BIDDING.

SWORN TO AND

FEIN OR SSN

AUTHORIZED SIGNATURE (INK)

SUBSCRIBED BEFORE ME THIS

COMPANY NAME

TYPE/PRINT AUTHORIZED NAME

\_\_\_\_\_ DAY OF \_\_\_\_\_

MAIL ADDRESS

TITLE

NOTARY PUBLIC

CITY, STATE, ZIP

TOLL FREE NUMBER

TERM EXP: \_\_\_\_\_

PHONE INCLUDING AREA CODE

FAX NUMBER

STANDARD TERMS & CONDITIONS

VENDOR NAME :

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INVITATION TO BID

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AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF THIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV .

INFORMATION AND ASSISTANCE TO MINORITY BUSINESSES IN THE TECHNICAL COMPLETION OF REQUIRED FORMS MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

BID (ITB) RESPONSE INSTRUCTIONS

REV: 04/07/09

1. TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
2. BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPERATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
3. BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
4. THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
5. A "NO BID" MUST BE RETURNED TO REMAIN ON A CLASS/SUBCLASS. RETURN PAGE 1 MARKED "NO-BID". IDENTIFY IT ON THE ENVELOPE AS A "NO-BID". FAILING TO RESPOND TO 3 ITB'S WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. RESPONDING WITH 6 "NO-BIDS" WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. A "NO-BID" RECEIVED LATE IS CONSIDERED A NO RESPONSE.
6. THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
7. THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE COMPLETE EXACT COPY (TO INCLUDE SIGNATURE AND NOTARY) OF THE INVITATION-TO-BID RESPONSE. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE.
8. AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURUIG REGULAR WORK HOURS, MONDAY - FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISQUALIFIED:

BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX  
RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED  
BID RECEIVED LATE  
BID NOT SIGNED/NOT ORIGINAL SIGNATURE  
BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION  
NOTARIZED OWN SIGNATURE  
REQUIRED INFORMATION NOT SUBMITTED WITH BID  
FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY WILL RESULT IN REJECTION OF THE BID RESPONSE  
FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEARBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

SPECIAL TERMS & CONDITIONS

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INVITATION TO BID

#### INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

#### ALTERNATE BID RESPONSE

UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

#### INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

#### PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE

IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACCEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

#### SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

#### INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

#### BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

#### FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL IT OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

#### BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

SPECIAL TERMS & CONDITIONS

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AWARD:

THE AWARD SHALL BE MADE TO THE LOWEST RESPONSIBLE BIDDER MEETING ALL SPECIFICATIONS.

ASSIGNMENT OF CONTRACT:

TO ASSIGN, SUBLET OR TRANSFER ANY CONTRACT RESULTING FROM THIS SOLICITATION, THE VENDOR'S WRITTEN REQUEST MUST BE APPROVED BY THE STATE PURCHASING DIRECTOR.

DELIVERY TIME FRAME:

ALL ITEMS ORDERED MUST BE DELIVERED TO THE "SHIP TO" ADDRESS SHOWN ON THE P.O. WITHIN THIRTY (30) DAYS OF VENDOR'S RECEIPT OF ORDER.

DELIVERY AND INSTALLATION:

BID IS TO INCLUDE COST OF TRANSPORTATION, UNLOADING, INSTALLATION AND REMOVAL OF DEBRIS. DROP SHIPMENTS ARE NOT ACCEPTABLE. TITLE WILL CHANGE UPON RECEIPT OF SATISFACTORY DELIVERY AND INSTALLATION.

F.O.B. DESTINATION:

F.O.B. DESTINATION IS THE LOCATION WHERE MERCHANDISE IS DELIVERED AND UNLOADED ON A RECEIVING DOCK, IF AVAILABLE, TO ANY STATE OR LOCAL GOVERNMENT AGENCY AND THE CHANGE OF TITLE TAKES PLACE. THE VENDOR IS LIABLE FOR FREIGHT CHARGES, RISK OF LOSS OR DAMAGE TO THE MERCHANDISE UP TO THE DESTINATION.

FREIGHT:

BID IS F.O.B. DESTINATION. ANY FREIGHT CHARGES MUST BE INCLUDED IN THE BID PRICES.

NON-APPROPRIATION OF FUNDS:

CONTINUATION OF ANY AGREEMENT BETWEEN THE STATE AND A BIDDER BEYOND A FISCAL YEAR IS CONTINGENT UPON CONTINUED LEGISLATIVE APPROPRIATION OF FUNDS FOR THE PURPOSE OF THIS BID AND ANY RESULTING AGREEMENT. NON-AVAILABILITY OF FUNDS AT ANY TIME SHALL CAUSE ANY AGREEMENT TO BECOME VOID AND UNENFORCEABLE AND NO LIQUIDATED DAMAGES SHALL ACCRUE TO THE STATE AS A RESULT. THE STATE WILL NOT INCUR LIABILITY BEYOND THE PAYMENT OF ACCRUED AGREEMENT PAYMENT.

PRORATION:

ANY PROVISION OF A CONTRACT RESULTING FROM THIS BID TO THE CONTRARY NOTWITHSTANDING, IN THE EVENT OF FAILURE OF THE STATE TO MAKE PAYMENT HEREUNDER AS A RESULT OF PARTIAL UNAVAILABILITY, AT THE TIME SUCH PAYMENT IS DUE, OF SUCH SUFFICIENT REVENUES OF THE STATE TO MAKE SUCH PAYMENT (PRORATION OF APPROPRIATED FUNDS FOR THE STATE HAVING BEEN DECLARED BY THE GOVERNOR PURSUANT TO SECTION 41-4-90 OF THE CODE OF ALABAMA 1975), THE CONTRACTOR SHALL HAVE THE OPTION, IN ADDITION TO THE OTHER REMEDIES OF THE CONTRACT, OF RENEGOTIATING THE CONTRACT (EXTENDING OR CHANGING PAYMENT TERMS OR AMOUNTS) OR TERMINATING THE CONTRACT.

MANUFACTURER, STOCK/MODEL NUMBERS:

AT THE END OF EACH ITEM WHERE SPACES ARE MARKED "MFR" AND "NO.", THE VENDOR IS TO INDICATE THE MANUFACTURER & ALL STOCK/MODEL NUMBERS NECESSARY TO COMPLETE EACH UNIT AS SPECIFIED.

QUALITY OF MATERIALS AND LABOR:

MATERIALS USED THAT ARE NOT OTHERWISE SPECIFIED SHALL BE THE KIND AND QUALITY CONSISTENT WITH THE TRADE PRACTICE FOR SUCH WORK AND SHALL COMPLY WITH ALL LOCAL CODES. ALL LABOR SHALL BE WELL EXPERIENCED IN THIS TYPE WORK AND IT SHALL BE COMPLETED IN A PROFESSIONAL MANNER.

DESCRIPTIVE LITERATURE:

THE BRANDS AND MODEL NUMBERS REFERENCED PROVIDE A LEVEL OF QUALITY,

SPECIAL TERMS & CONDITIONS

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AND UNLESS OTHERWISE SPECIFIED, ARE NOT RESTRICTIVE. VENDORS BIDDING ALTERNATE ITEMS MUST PROVIDE COMPLETE DESCRIPTIVE/TECHNICAL LITERATURE FOR CONSIDERATION AND EVALUATION WITH THEIR BID, AND WITH THE BID COPY PER ITEM NUMBER 7 ON PAGE 2. REFERENCE TO LITERATURE WITH A PREVIOUS BID WILL NOT SATISFY THIS REQUIREMENT. FAILURE TO PROVIDE THE REQUIRED LITERATURE WILL RESULT IN THE REJECTION OF THE BID. PHYSICAL INSPECTION AND OPERATIONAL EVALUATION MAY ALSO BE REQUIRED WITHOUT COST OR OBLIGATION TO THE STATE OF ALABAMA.

NEW EQUIPMENT:

ALL EQUIPMENT MUST BE NEW AND UNUSED AND ACCEPTABLE BY THE ORIGINAL EQUIPMENT MANUFACTURER FOR THEIR MAINTENANCE.

BLANK LINES:

TO EVALUATE THE BID IN AN EFFICIENT MANNER, THE VENDOR SHOULD FILL-IN ALL BLANK LINES APPLICABLE TO A SPECIFIC COMMODITY DESCRIPTION.

PRICE SHEET

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| LINE NO.   | COMMODITY/SERVICE DESCRIPTION  | QUANTITY | UNIT | UNIT PRICE | EXTENDED AMOUNT |
|--|--|----------|------|------------|-----------------|
| UNLESS SPECIFIED OTHERWISE BELOW:  |  |          |      |            |                 |
| SHIP TO: 325000 / 325M01   |  |          |      |            |                 |
| ALABAMA BOARD OF NURSING   |  |          |      |            |                 |
| ALABAMA BOARD OF NURSING   |  |          |      |            |                 |
| RSA PLAZA SUITE 250  |  |          |      |            |                 |
| 770 WASHINGTON AVE.  |  |          |      |            |                 |
| MONTGOMERY AL 36130  |  |          |      |            |                 |
| 00001  | COMMODITY CODE: 205-48-084870<br>UNINTERRUPTIBLE POWER SUPPLY/SYSTEM | 1        | EA   |            |                 |
| UNITRENDS DPU 3000 WITH COMPONENTS<br>SEE THE ATTACHED SPECIFICATIONS PROVIDED   |  |          |      |            |                 |
| INSIDE DELIVERY TO:<br>RSA PLAZA SUITE 250<br>770 WASHINGTON AVENUE<br>MONTGOMERY, AL 36104  |  |          |      |            |                 |
| CONTACT PERSONS:<br>BARBARA JOHNSON (334)242-4370<br>RICHARD PASLEY (334)242-4511<br>BRAD JONES (334)353-9038  |  |          |      |            |                 |
| MFR  | MODEL  |          |      |            |                 |
| UNITRENDS  | DPU 3000 W/ COMPONENTS<br>(AS FOLLOWS)                               |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | DA-3U1000R30 (DPU DATA<br>ASSURANCE)                                 |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | SS-DAPLUS (SUPPORT)  |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | RD500 (ARCHIVE DRIVE)  |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | PEL3 (HARD CARRY CASE)   |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | RPS3U (REDUNDANT 500W<br>POWER SUPPLY)                               |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | PS-DDA (DISK TO DISK<br>ARCHIVAL IMPLEMENTATION)                     |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | PS-DDL1 (ON-SITE<br>IMPLEMENTATION DPU3000)                          |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | PS-EXCH (MS EXCHANGE<br>INTEGRATION)                                 |          |      |            |                 |
| MFR  | ITEM   |          |      |            |                 |
| UNITRENDS  | PS-SQL (MS SQL INTEG.)   |          |      |            |                 |
| NOTE: ALL BIDDERS MUST INDICATE WHAT<br>MFR/ MODEL(OR ITEM) THEY ARE BIDDING<br>BY WRITING OR TYPING IN THE BLANK SPACES<br>PROVIDED ABOVE. ALTERNATE BIDS MUST NOTE |  |          |      |            |                 |

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PRICE SHEET

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| LINE<br>NO. | COMMODITY/SERVICE DESCRIPTION | QUANTITY UNIT | UNIT PRICE | EXTENDED<br>AMOUNT |
|-------------|-------------------------------|---------------|------------|--------------------|
|-------------|-------------------------------|---------------|------------|--------------------|

OR REFERENCE ON THIS PAGE AND ATTACH TO  
BID ANY DESCRIPTIVE LITERATURE FOR  
ALTERNATE PRODUCT/ SERVICE.

R E T U R N   O R I G I N A L   B I D  
A N D   O N E   C O M P L E T E  
E X A C T   C O P Y   O F   B I D .

READ ENTIRE BID, ESPECIALLY BID  
INSTRUCTIONS ON PAGE 2 (1-8).

PAGE TOTAL

BID TOTAL

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\_\_\_\_\_

# **ABN UNATTENDED BACKUP SOLUTION SPECIFICATIONS**

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## **GENERAL**

Vendor must provide unattended backup solution with the specifications as follows:

- Solution must be a turnkey, windows-based, integrated hardware and software appliance, which allows for true disk-to-disk business continuity, data protection and disaster recovery in a single piece of equipment with offsite data vault capabilities
- Appliance must be preconfigured with software that will provide file level backup, recovery, and the ability to restore a full Windows based operating system completely with passwords and permissions with CD recovery, which allows a crashed system to be booted from a imaged CD or floppy disk and restore OS, passwords and permissions to new hardware that may or may not match the original system configuration(s) and includes support for disk or tape archiving with support for true off-site data protection
- Must provide for scalability and management of current agency servers as well as adapt to future hardware needs or changes
- Must be capable of providing web based monitoring reports and tools to agency I/T staff with the status of backup activity, from individual server backups, to complete electronic vaulting, to a central site, and email the reports to the designated individuals. The reports should contain:
  - detailed activity regarding the backup,
  - ending status of backup or restore
  - error details of backup or restore(if any),
  - amount of information included in backup or restore,
  - ability to create custom reports by management
- Solution must integrate seamlessly into the existing Alabama Board of Nursing architecture, including the network and operational environment
- Must provide 100% availability to Alabama Board of Nursing staff to existing servers with no downtime during implementation
- Solution must contain provisions for an Unattended Backup Solution that requires no human involvement, the entire process must be automated



# **ABN UNATTENDED BACKUP SOLUTION SPECIFICATIONS**

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- Must support automated schedule backups of Windows, UNIX, Linux, MAC, Novell or other OS platforms that may be required without additional license cost for client software

## **GENERAL cont.,**

- Solution must include application-specific backup technology with support for Microsoft Exchange, Microsoft SQL servers and other applications as specified by the Board
- Must support point in time data recovery with the ability to restore files, folders and systems to any day in a chosen recovery window of 30 days
- Must provide a license to protect up to 1 Terabyte TB of Total System Content with 30 days of retention with 3,000 Gigabytes (GB) licensed Disk-to-Disk Capacity and allow for growth of data
- Solution must provide hardware status alerting to management via email and/ or audible alarm in event of malfunction or failure. Solution must provide for media-less transfer of site-wide data to an off-site location via LAN or WAN

## **USER INTERFACE**

- Must include a graphical user interface(GUI), with capabilities to provide monitoring and management features across the entire set of technologies supported and allow for single and multiple appliance monitoring and management

## **TRANSFER OF DATA AND ENCRYPTION**

- Solution must be able to access ABN system through the firewall using the internet and state networks through specified port.
- Solution must provide for federal, state and agency regulatory requirements to protect data from unauthorized access and theft

# **ABN UNATTENDED BACKUP SOLUTION SPECIFICATIONS**

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- All data must remain encrypted until a request to restore the data is made by  
Authorized personnel from the Alabama Board of Nursing
- A minimum of 256-bit AES Encryption must be used data entering or leaving the  
Alabama Board of Nursing servers
- Vendor must provide an alternate method to transfer data via removable hard disk, in the event electronic data backup is not available

## ***HARDWARE and SOFTWARE Requirements***

- Must have a minimum 3U rack mount chassis with no less than 12 SATA available drive bays, with a capacity of 4.4 TB, which can be expanded to 88 Terabytes (TB), with one (1) bay assigned to support archiving to removable disk
- Must have front panel display for status and activity monitoring
- Must include RAID 5 Array and Hot Swappable configuration
- Minimum of Two (2) Gigabytes (GB) of memory
- Dual Gigabit (GB) Ethernet Controllers
- Must include three (3) 500 Gigabyte (GB) SATA Archive Drive(s), which can be removed from the appliance and taken offsite, if required, with a hard side carry case included
- Redundant Power Supply with a minimum rating of 500W
- A minimum of 5 open PCI bus master slots for expansion cards
- Must include software suite that is integrated into the appliance which includes file level backup / recovery, and bare metal restore capability
- On-site installation must be included with the unattended backup solution including the connection of backup agent for up to a minimum of five (5) servers

# **ABN UNATTENDED BACKUP SOLUTION SPECIFICATIONS**

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- Unlimited number of backup clients including MS SQL/MS Exchange Agents (Integration of agents must be performed at the same time as the implementation of the appliance, by the vendor)
- Must offer Small Computer System Interface (SCSI) support for disk to tape archival
- Must utilize Full Bare Metal recovery for the following Operating Systems:
  - Free BSD, Open BSD (Berkeley Software Distribution)
  - Solaris
  - UnixWare 7
  - SCO Unix OS
  - Linux (Red Hat, Mandrake) Suse, Caldera
  - Windows 3.1/95/98/ME/NT/2000/2003/XP/Vista (including the registry)
  - Novell
- Must provide Same Day Response, On-site Hardware and Software Support

## ***HARDWARE and SOFTWARE Requirements cont.,***

- Hardware and Software Maintenance and support requirements
  - Next Business Day On-site for all hardware repair
  - Phone support for the appliance, agents, and included software Seven days a week, 24 hours a day, 365 days a year including weekends and holidays.

## ***Vendor Requirements***

- Vendor must provide installation, integration with existing system, and on-site ABN staff training.
- Vendor must be single source provider for system, installation, and support of unattended backup system.
- Vendor must provide a Scope of Work document-outlining vendor and agency requirements for installation, integration, and training.
- Vendor must provide technical specifications and product literature on all items bid if bidding an alternate to the specific products.



# **ABN UNATTENDED BACKUP SOLUTION SPECIFICATIONS**

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- Vendor must provide proof in the form of a letter that the bidding vendor is an authorized manufacturer's sales and service representative for each product bid.
- Vendor must provide a timeline for installation and training.
- Vendor must provide a minimum of three (3) references of similar system and configuration as bid specifies with reference name, contact, and phone number.
- Vendor must be bonded/ insured for the dollar amount required to provide identity theft protection to all persons in the ABN licensing database in the event of data loss from the vendor's data storage facility.
- Vendor must provide a schedule of data transfer, storage, and restoration/recovery fees/charges valid for a period of up to five (5) years.
- Vendor's data storage facility must be made available, for site visit by ABN personnel, within one business day of request.
- Vendor must provide restoration media to ABN within four (4) hours of request including regular business hours/weekends/holidays/after hours. Either delivered by vendor personnel or picked up by ABN personnel, determined by present circumstances and mutually agreed upon by both parties.

## ***Vendor Requirements cont.,***

- Vendor must supply contact information to include regular business hours/weekends/holidays/after hours, seven days a week, 24 hours a day, 365 days a year including weekends and holidays.
- Vendor must provide an alternate mechanism, to include data transfer and storage, in the event that the primary mechanism ceases to function.
- The vendor must provide a written disaster and recovery plan for any catastrophic occurrences including but not limited to earthquake, flood, fire, that can occur within their facility.

## ***Vendor Offsite Facility Requirements***

# **ABN UNATTENDED BACKUP SOLUTION SPECIFICATIONS**

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- Facility must be located within a 10-mile radius of the Alabama Board of Nursing's office at 770 Washington Avenue, Montgomery, Alabama.
- Data storage area(s) are to be protected by HALON 1301 fire suppression system. Facility floors shall support at least 300 pounds per square foot, and shall be at or above ground level to assure dry storage.
- Facility roof enclosing the data storage area shall be of non-combustible construction and leak proof.
- Facility cannot be located within a flood area or be in proximity to external water sources that could cause harm to ABN data (i.e. water holding tank).
- Facility storage area(s) are to be environmentally controlled, at minimum, to an average office environment temperature and humidity.
- The climate control equipment, shall not, be turned off or thermostat settings adjusted beyond appropriate levels during nights, weekends and holidays.
- Facility cannot be located within a 1,000-foot radius of stored paints, chemicals, and/or explosives.
- Facility and data storage area must have monitored video surveillance seven days a week, 24 hours a day, 365 days a year including weekends and holidays. Video surveillance backups are to be maintained, for a minimum of 48 hours, in case of theft.

## ***Vendor Offsite Facility Requirements cont.,***

- Facility must be equipped with an intrusion alarm system that is monitored seven days a week, 24 hours a day, 365 days a year including weekends and holidays.
- Facility must be properly secured and equipped with redundant motion, vibration, smoke and heat detectors/alarms to prevent loss from theft and fire.
- Facility must have contact alarms on all entrances and include infrared sensors for motion detection, vibration sensors, and sonic sensors for sound detection
- Facility must provide redundant power, air conditioning, and security systems to ensure continuous protection.



# ABN UNATTENDED BACKUP SOLUTION SPECIFICATIONS

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- Vendor shall conduct yearly security, redundant power, and other suitable tests at the facility to ensure the ongoing protection of ABN data.
- Vendor shall provide reports for security, power, and other appropriate tests on a yearly basis.
- Vendor vault must meet Underwriters Laboratories Certification specifications including:
  - ASTM 1090-87 Standard Classification for Bank and Mercantile Vault Construction
  - ASTM F1247-89 Standard Specification for Intrusion Resistant Generic Vault Structures
  - ASTM F1029-86 Standard Guide for Selection of Physical Security Measures for a Facility
  - AR 380-5 Classified Document and Material Storage, Class A-Top Secret Approved Storage Level
  - U.S. Department of Defense, Sensitive Compartmented Information Facilities (SCIF) Standards
  - National Fire Protection Association
    - NFPA 232 Standard for the Protection of Records
    - NFPA 221 Standard for Fire Walls and Fire Barrier Walls
    - NFPA 80A Recommended Practice for Protection of Buildings from Exterior Fire Exposure
    - NFPA 90A Standard for the Installation of Air Conditioning and Ventilating Systems
- Vendor vault shall have at a minimum 4" thick walls, floor, and ceiling.
- Vendor vault shall have at a minimum of six (6) hour fire rating
- Each system is to be protected by uninterruptible power supplies with adequate run-time to power essential equipment during brief or intermittent power interruptions and to bridge the startup time for the backup generator when it is required. The diesel backup generator must have at least a 72-hour run time between refills and can power the entire facility.